

**ROAD AND BRIDGE COMMITTEE MEETING
MINUTES
January 25, 2017**

Chairman Tom Fraase called the meeting of the Road & Bridge Committee to order at 6:30 A.M. on Wednesday, January 25, 2017 at the County Highway Department. The following committee members were present: Craig Hall, David Mendenhall, Brad Miller, and Lori Williams. Clyde Bunch and Jeff Thomas were absent and excused. Also present were Todd Smith, County Board District 2, County Administrator Brian McFadden and Acting County Engineer & minute recorder Brian Davis.

A motion made by Williams, seconded by Mendenhall to approve the minutes of the December 28, 2016 meeting of the Road & Bridge Committee. Motion passed.

Motion made by Mendenhall, seconded by Miller to approve the payment vouchers and to have them signed by the members of the Road and Bridge Committee. Motion passed.

Resolutions:

- a. A resolution approving the low bid for the county aggregate supply contracts was presented to the committee. Davis explained that there were 3 bid groups and one supplier bid on all three of the groups. The bid was still within the engineer's estimate and recommended for approval. A motion was made by Miller, seconded by Williams to recommend approval of the low bid to the County Board. Motion passed.
- b. A resolution approving the low bids for the annual township motor fuel tax aggregate supply contracts was presented to the committee. Davis explained that there were 29 bid groups and four suppliers bid on all 29 of the groups. The bids were within the engineer's estimate and recommended for approval. Hall asked if there would be a savings for the townships in the future if there were fewer groups. Davis responded that by having so many groups, there was a possibility of having more bidders because not all suppliers can provide all of the materials that were being bid. A motion was made by Williams, seconded by Miller to recommend approval of the low bids to the County Board. Motion passed.
- c. A resolution approving the purchase of two (2) tandem snow plows from the State of Illinois Joint Purchase contract was presented. Davis this resolution is for the FY 2017 budget year tandem purchase. The cost of each tandem with snow plow and spreader is \$146,141.00 plus \$103 for title and license transfer. We propose to trade two (2) 2007 tandems with snow plows with a trade in value of \$28,000.00 and \$27,000.00 respectively. A motion was made by Hall, seconded by Mendenhall to recommend approval to the county board. Motion passed.

Committee Approvals:

- a. An approval to adjust the salary for the Acting County Engineer was presented to the committee. County Administrator McFadden explained to the committee that Brian Davis had been appointed Acting County Engineer effective January 1, 2017 and that, after discussion with the Illinois Department of Transportation officials, it was determined that

the County would offer the recommended salary, as published by the Illinois Department of Transportation, to the Acting County Engineer retroactive to January 1, 2017. A motion was made by Mendenhall, seconded by Williams to recommend approval to the Finance Committee. Motion passed.

- b. An approval to execute a Letter of Understanding with the Illinois Department of Transportation for a lighting project at the intersection of IL Route 104 and County Highway 10 (Waverly Road) was presented to the committee. Davis explained that the committee had previously approved a Letter of Intent in April 2016 by the committee. Davis further explained that this Letter of Understanding clarified that this project was fully funded by IDOT utilizing state and federal funds and Sangamon County would be responsible for regular maintenance and energy costs once the project was completed. A motion was made by Hall, seconded by Mendenhall to approve the letter. Motion passed.
- c. An approval of pre-travel for David Johnson and Brian Wright to attend the 103rd Annual T.H.E. Conference at the University of Illinois was presented to the committee. Davis explained that the attendance at this conference helped engineers gain professional development hours that were necessary to renew Professional Engineering licenses on a bi-annual basis. Davis clarified that he would not be attending this conference since he would be attending a bridge inspection training course that week here in Springfield. A motion was made by Williams, seconded by Miller to approve the travel. Motion passed.
- d. An approval to purchase a new generator/compressor/welder 3-in-1 combo for the highway service truck was presented to the committee. Davis explained that the committee had previously approved the purchase of a new service truck and that the former service truck had two separate pieces of equipment that were aged and difficult to continue to maintain. Davis also explained that two separate quotes were received and that Sievers Equipment of Auburn, IL agreed to match the \$5,200 price of an out of state vendor. A motion for approval to purchase was made by Mendenhall, seconded by Miller. Motion passed.

Public Comment:

None

Discussion Items:

- a. Davis updated the committee on the most recent ice storm of January 13-14, 2017 and indicated that, while the crews were on the roads a little longer than originally anticipated, they did an extremely good job treating the routes and were able to prevent further call outs that weekend. Davis explained that we started the winter with approximately 8,200 tons of salt/abrasive mix and the department has utilized approximately 2,000 tons to date. This is in line with previous winter applications.
- b. Davis updated the committee on the state letting held Friday, January 20, 2017. Curran Township had a bridge project on the letting. The project was bid on by 7 companies and was within 1% of the engineer's estimate and would be awardable. The project could start as early as mid-March. Davis also informed the committee that the county-wide guardrail end section upgrade project was scheduled for an April 2017 letting and

the Woodside Road widening project from east of Chatham Road to just west of IL Route 4 should be ready for the June 2017 letting.

- c. Next meeting date is scheduled for February 22, 2017.
- d. A motion was made to adjourn by Hall, seconded by Williams. Motion carried and the meeting adjourned at 7:15 AM.

APPROVED